

---

# **COUNCIL**

# ***BULLETIN***

---

***Issue Number 23/2020***  
***Friday, 12 June 2020***



---

Compiled, designed and produced by  
Member Services

Contact: Kim Partridge  
Telephone: 01992 564443

---

*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)



---

## PART A - FORWARD DIARY

---

**Key to abbreviations:**

|             |                                 |                |                                 |
|-------------|---------------------------------|----------------|---------------------------------|
| <b>CC</b>   | Council Chamber                 | <b>Cab Off</b> | Cabinet Office                  |
| <b>CR1</b>  | Committee Room 1                | <b>CONF</b>    | Conference Room<br>(1st floor)  |
| <b>CR2</b>  | Committee Room 2                | <b>CH OFF</b>  | Chairman of Council's<br>Office |
| <b>MR</b>   | Members' Room                   | <b>TR RM</b>   | Training Room                   |
| <b>TBD</b>  | To be decided                   | <b>HEM</b>     | Hemnall Street<br>Offices.      |
| <b>TBN</b>  | To be noted                     | <b>HH</b>      | Homefield House                 |
| <b>TBC</b>  | To be confirmed                 | <b>VM</b>      | Virtual Meeting                 |
| <b>DPCC</b> | Debden Park<br>Community Centre | <b>NWA</b>     | North Weald Airfield            |

---

Other venues are shown in full.

Currently meetings are subject to change, postponement or  
cancellation.

Many meetings will be held virtually but Democratic Services  
will advise arrangements for individual meetings.

---

**Week One: 15 June 2020 – 21 June 2020**

---

|                      |        |   |  |
|----------------------|--------|---|--|
| Monday<br>15 June    |        |   |  |
| Tuesday<br>16 June   | 6.30pm | Leisure Management Contract PB                    |  |
| Wednesday<br>17 June | 7.00pm | Area Planning Sub Committee West                  |  |
| Thursday<br>18 June  |        | <del>Constitution Working Group</del> – Postponed |  |
| Friday<br>19 June    |        |   |  |
| Saturday<br>20 June  |        |   |  |
| Sunday<br>21 June    |        |   |  |

---

**Week Two: 22 June 2020 – 28 June 2020**

---

|                      |        |   |  |
|----------------------|--------|---|--|
| Monday<br>22 June    | 7.00pm | Stronger Place Select Committee         |  |
| Tuesday<br>23 June   | 7.00pm | Council Housebuilding Cabinet Committee |  |
| Wednesday<br>24 June |        |   |  |
| Thursday<br>25 June  |        |   |  |
| Friday<br>26 June    |        |   |  |
| Saturday<br>27 June  |        |   |  |
| Sunday<br>28 June    |        |   |  |

---

**Week Three: 29 June 2020 – 5 July 2020**

---

|                     |        |                                       |  |
|---------------------|--------|---------------------------------------|--|
| Monday<br>29 June   |        |                                       |  |
| Tuesday<br>30 June  | 7.00pm | Stronger Communities Select Committee |  |
| Wednesday<br>1 July | 7.00pm | Area Planning Sub Committee South     |  |
| Thursday<br>2 July  | 6.00pm | Executive Briefing                    |  |
| Friday<br>3 July    |        |                                       |  |
| Saturday<br>4 July  |        |                                       |  |
| Sunday<br>5 July    |        |                                       |  |

---

**Week Four: 6 July 2020 – 12 July 2020**

---

|                     |                   |   |  |
|---------------------|-------------------|---|--|
| Monday<br>6 July    |                   |   |  |
| Tuesday<br>7 July   | 10.00am<br>7.00pm | Licensing Sub-Committee<br>Asset Management and Economic Development<br>Cabinet Committee |  |
| Wednesday<br>8 July | 7.00pm            | Area Plans Sub-Committee East   |  |
| Thursday<br>9 July  |                   |   |  |
| Friday<br>10 July   |                   |   |  |
| Saturday<br>11 July |                   |   |  |
| Sunday<br>12 July   |                   |   |  |

---

## PART B - ESSENTIAL INFORMATION

---

### **Committee Management System**

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

### **Constitution**

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CIId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

### **ECC Highways Portal**

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

---

## **PART C - GENERAL INFORMATION**

---

**1. ECC HIGHWAYS HIGHLIGHTS BULLETIN - MAY 2020 (Pages 11 - 16)**

Please see attached.

**2. PROTECTING PLACES OF WORSHIP – GOVERNMENT CONSULTATION  
(Pages 17 - 18)**

Please see attached.

**3. AUDIT & GOVERNANCE COMMITTEE 25 JUNE 2020**

Please be aware that the first meeting of the Audit & Governance Committee for 2020/21 will take place on Thursday 25 June 2020, and will be a virtual meeting via Zoom. Confirmation of the start time and the meeting invite will be sent out nearer the meeting.

If you have any further questions or queries then please do not hesitate to contact me.

(Further information: Gary Woodhall ext 4470)

**4. DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE 6 JULY 2020**

Please be aware that the first meeting of the District Development Management Committee for 2020/21 will take place on Monday 6 July 2020, and will be a virtual meeting via Zoom. Confirmation of the start time and the meeting invite will be sent out nearer the meeting.

If you have any further questions or queries then please do not hesitate to contact me.

(Further information: Gary Woodhall ext 4470)

**5. CONDER BUILDING**

There is some confusion over the name of the Conder building.

It is appearing in a lot in documents and communications at the moment and it is important to get it right and maintain consistency.

It is in fact spelled CondEr and not CondOr, (after the bird). Apparently that was the name of the architect who worked on the development.

(Further information: Carol Leach 01992 562168)

## **6. MEMBERS' PIGEON HOLES**

Would Member's please ensure that any items left in pigeon holes are cleared by Friday 12 June. We have been advised that after this time, uncollected items may be disposed of.

## **7. CONSULTATION ON THE DRAFT GREEN INFRASTRUCTURE STRATEGY**

The Council is consulting on the Draft Green Infrastructure Strategy between 4 June 2020 and 16 July 2020 (see document on the Council's website <https://www.eppingforestdc.gov.uk/wp-content/uploads/2020/06/Draft%20green%20infrastructure%20strategy.pdf>). This supports the Council's declaration of a climate change emergency.

The Strategy seeks to identify projects to improve the green spaces and water based places in the District for the benefit of local communities and the environment. The Strategy contains a mix of larger scale and smaller community based projects, with both short term and long term initiatives.

One of the key aims is to provide a wide range of open spaces for communities to use: places to walk and enjoy the outdoors including by the rivers and canals; children's play space including wilder places to play; space for wildlife, and more trees to capture carbon and provide shade.

It is also about providing alternative provision to the important ecological sites in the District to take the recreational pressure away from these sites. This includes Epping Forest and other important ecological sites – the idea is that new open spaces will relieve the visitor pressure on the Forest and other important natural places and help them to survive and regenerate the plant, insect and wildlife that relies on them. Some of these proposed new spaces are part of the proposals for new housing developments in the District.

The Council is keen to hear views about the new spaces that are being introduced, and other project ideas for Green Infrastructure in the District. Indeed, you might know of a space that could be improved or put to better use.

Look out also for an invitation to an online workshop being held for District and Town and Parish Councillors that is being held on 2 July 2020 at 7.30pm.

For more information see the Green Infrastructure Strategy web page <https://www.eppingforestdc.gov.uk/planning-and-building/planning-policy/green-infrastructure-strategy/> which provides links to the draft strategy, frequently asked questions and a short survey.

## **8. CHAIRMAN'S DIARY**

None this week

---

## LICENSING ACT 2003

---

None this week



---

## PLANNING

---

**1. Appeals Lodged**

None this week

**2. Forthcoming Planning Inquiries/Hearings -**

Hearing – 8<sup>th</sup> and 9<sup>th</sup> July 2020 – EPF/3174/18 – Old Epping Laundry Site Bower Hill Epping CM16 7AD - Demolition of existing buildings and the erection of 58 no. residential units split between four blocks, along with internal landscaping and associated car and cycle – Sukhi Dhadwar ext. 4597

**3. Enforcement Appeals**

None this week

**4. Appeal Decisions**

None this week

**5. Tree Preservation Orders**

None this week

**6. S106 Agreements**

None this week

**7. Changes to Planning Systems**

None this week

---

## **PORTFOLIO HOLDER DECISIONS**

---

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

# HIGHWAYS HIGHLIGHTS

HELPFUL  
TIPS AND  
INFORMATION  
FOR LOCAL  
COUNCILLORS

In April's issue we explained that our safety-critical road inspection and repair work, including fixing potholes, has carried on during the coronavirus period. However, the crisis situation and government guidelines did mean that some of our larger projects and seasonal programmes of road improvements were paused. Our managers and our contractors had to work out how best to ensure public and worker safety and availability of materials supplies.

When the Government announced that some of the COVID-19 restrictions could be reduced, we re-started many planned highways works quickly across the county. These improvement schemes are continuing with appropriate social distancing measures in place. Announcements have also been made of additional highways maintenance funding from the Department for Transport for increased road repairs.

For public safety we are switching some of the road surfacing schemes we had planned for residential areas this year to main roads instead. Those local roads will still be repaired and will be included in the surfacing programme for next year.

The impact of the pause to some highways work and the need to work differently to protect highways crews and the public, will inevitably affect the completion dates for some larger schemes.

However, Essex Highways remains committed to delivering almost all of this year's programme of work as planned. [Follow Essex Highways Twitter feed](#) for daily updates and [the programmes map](#) for all planned work.

## ESSEX ROAD IMPROVEMENTS RAMP UP AS CORONAVIRUS RESTRICTIONS EASE



## COMMENT COUNCILLOR KEVIN BENTLEY

**DEPUTY LEADER,  
ESSEX COUNTY  
COUNCIL  
AND CABINET  
MEMBER FOR  
INFRASTRUCTURE**

**I am very proud of all our teams who have ensured that road maintenance has continued during the pandemic.**

All our crews have operated in a safe manner and are observing the social distancing rules. As restrictions start to ease slightly we are now ramping up our summer programme of resurfacing and re-dressing work and many councillors and Parishes will have received notification of scheduled repairs.

This proves our full commitment to ensuring we keep our roads safe during the winter months and I hope you join me in thanking our crews who have kept working hard during these difficult times.

# AROUND A MILLION SQUARE METRES OF SURFACING UNDERWAY

As the pace picks up, major improvements on the A133 at Ipswich Rd to Harwich Rd in Colchester have re-started, as have the Edinburgh Way works in Harlow, having changed to daytime works.

Preliminary work to build the new Junction 7A on the M11 at Harlow is also starting, linked to a new east-west route across the town.

Road surfacing work is now also fully underway, with Surface Dressing and full Resurfacing (night works) programmes operational. The second

Resurfacing team and the micro-surfacing crew started on Monday 18 May. Follow [Essex Highways Twitter feed](#) for daily updates and [the programmes map](#) (inset) for all planned work.

Please remember that planned surfacing work is subject to weather, and delays may impact on the dates for subsequent schemes too.

Residents are encouraged to watch out for on-site sign boards alerting to work in the near future and particularly requests not to park on the road on the day.





# CONSERVATION TRIAL AIMS TO PROVIDE AN **ECOLOGICAL BOOST** TO COUNTY'S ROADSIDE VERGES

**Braintree Council has agreed a joint trial project with Essex County Council to cut parish verges in central areas of the district only once instead of twice this year.**

This will allow plants to grow and flower, encouraging the insect life that is declining generally in the UK. Road sight lines will be monitored, and if there are safety issues, verges will be cut back as far as necessary.

Councillor Kevin Bentley said: "I'm delighted to support this plan where wildlife protection takes priority and extending it to other areas if it is successful. This is part of many ecological initiatives being coordinated by the County Council."

Cllr Wendy Schmitt, Braintree District Council's Cabinet Member for Environment & Place said: "I am delighted this trial is taking place I have campaigned for a number of years for better protection of rural verges, supported by Braintree District Council, as these are important havens for wildlife with many common and rare species of wildflowers, insects and animals.

"A single verge cut in the Autumn will allow flowers to grow and seed. It is more important than ever to consider how we can give nature a 'helping hand' by protecting and preserving our natural environment for this and future generations."

Councillors and parishes will be asked to give their feedback on the effects of the trial scheme.



INNOVATION IN ACTION >

# SHAKE UP FOR SAFETY AT ROAD WORKS

NEW DEVICE HELPS TO SLOW TRAFFIC NEAR WORKERS...

It looks really simple, but actually took months of careful development, including trial and error.

“Roadquake” by Tricel Construction is being deployed at selective roadworks sites in Essex. Deputy Cabinet Member for Infrastructure, Councillor Robert Mitchell saw it in action at Colchester and explains how it works.



# IMPROVED ONLINE ESSEX HIGHWAYS REPORTING SYSTEM

As one of the largest, most complex and most used Essex County Council websites, we are always making changes to the Essex Highways web content to keep it up-to-date.

We last significantly updated the problem reporting system we offer in 2016, so work is now under way to improve it based on users’ comments. In particular we are changing how you move through the site as you report a problem, making it clearer and simpler.

We have also changed the mapping used and are working to make the site more accessible for everyone. The work is still under way, and we continue to make changes as people use it, so if you haven’t used the reporting tool in a while, please do try [the new version](#) and let us know what you think.

## Tell us about road or highway issues

We carry out regular inspections of roads and pavements on our network, but we know that issues may come up between these inspections. These could be potholes or other road surface issues, damaged street lights, overgrown trees or missing lit bollards.

You can tell us about issues online by using our highways reporting tool.

If you think there’s a risk to public safety, do not report it online, please call us immediately on 0345 603 7631 or if you have hearing problems you can use our text phone service on 0345 758 5592.

Our tool uses a map that is not accessible to keyboard or screen reader users - please follow the guidance on [How to tell us about an issue if you can't use the map](#).

### Issues we don't look after

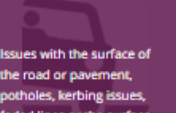



You need to contact:

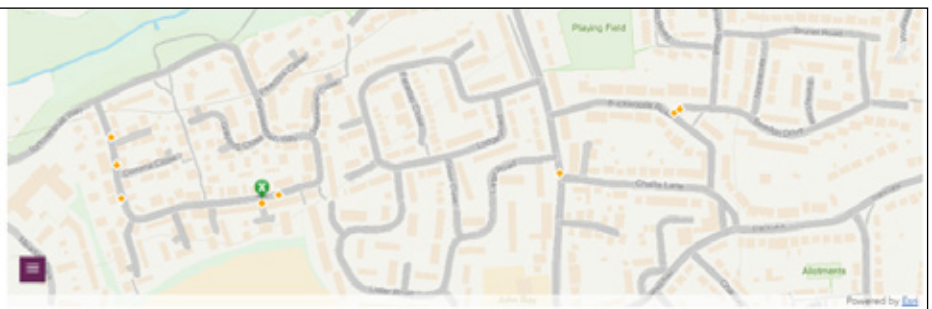
- your [local council](#) for abandoned vehicles, street cleaning, street name plates and road spillages
- [Highways England](#) using [info@highwaysengland.co.uk](mailto:info@highwaysengland.co.uk) or 0300 123 5000 for issues on A12, A120 between the M11 junction and Parkeston roundabout in Harwich, M11 and M25
- [Southend on Sea Borough Council](#) and [Thurrock Council](#) for issues in those areas
- CountyRoute on 0845 351 1130 for issues on the A130, between A12 (Chelmsford) and A1245 (Fairglen Interchange)
- [Parking Partnership](#) about paying parking fines and parking enforcement in Essex
- residents of each private road or landowners for private roads or roads on private land

### Track an existing issue

You can use our [map](#) to check if we already know about an issue or track the progress of an issue you’ve told us about.

Report a pothole on our [current tool](#) rather than our Beta tool.

|  |   |   |   |
|--|---|---|---|
| <p><u>Road, pavement and surface issues</u></p>  <p>Issues with the surface of the road or pavement, potholes, kerbing issues, faded lines or the surface around a manhole cover.</p> | <p><u>Trees, hedges and weeds</u></p>  | <p><u>Flooding, drainage and manhole covers</u></p>  | <p><u>Lights, signals and signs</u></p>  |
|--|---|---|---|




Please note: multiple reports of the same issue will not change the status or speed of the investigation.



# EMAIL US YOUR IDEAS FOR FUTURE CONTENT

Did you know that Highways Highlights has now been published for two years?

We have plenty more items to show and explain, however if you have an idea for a factual general highways topic you'd like HH to consider covering in a future issue, just drop your ideas to: [rebecca.sheppard@ealc.gov.uk](mailto:rebecca.sheppard@ealc.gov.uk)



Missed an issue? [Highways Highlights](#) back issues can be found [here](#)

# POTHOLES, PAVEMENTS AND DRAINS FIXED IN THE MONTH...

Potholes fixed per district/city/borough in April are as listed below: When considering these numbers, remember that there are many more miles of road in Uttlesford than in Harlow, for example, and the balance of types of road (main, secondary, local) are different too, so a direct comparison is misleading.

Drain clearing on the A127 was carried out in April, working at night to minimise disruption to the travelling public. All drains in Lane 1 (nearside) from M25 to Southend boundary on both carriageways with 1425 drains checked and cleared. "Risk-based", (those we know get blocked quickly or cause surface water), clearing was begun in Basildon. The total cleaned in April was 11,242.

| DISTRICT      | COUNTY ROUTES | LOCAL ROADS | PAVEMENT DEFECTS FIXED | DRAINS CLEARED |
|---------------|---------------|-------------|------------------------|----------------|
| BASILDON      | 84            | 13          | 204                    | 646            |
| BRAINTREE     | 58            | 65          | 100                    | 0              |
| BRENTWOOD     | 56            | 19          | 61                     | 0              |
| CASTLE POINT  | 16            | 25          | 124                    | 0              |
| CHELMSFORD    | 36            | 49          | 85                     | 5252           |
| COLCHESTER    | 33            | 55          | 41                     | 2030           |
| EPPING FOREST | 118           | 51          | 90                     | 0              |
| HARLOW        | 75            | 36          | 66                     | 0              |
| MALDON        | 66            | 16          | 31                     | 0              |
| ROCHFORD      | 13            | 13          | 54                     | 0              |
| TENDRING      | 58            | 30          | 248                    | 0              |
| UTTLESFORD    | 35            | 73          | 32                     | 1891           |
| <b>TOTALS</b> | <b>648</b>    | <b>445</b>  | <b>1136</b>            | <b>9819</b>    |



This page is intentionally left blank





Kelvedon Park  
London Road  
Rivenhall  
Essex  
CM8 3HB  
Telephone: 01245 291600  
E-mail: [pfcc@essex.police.uk](mailto:pfcc@essex.police.uk)

Date: 30 March 2020

Dear Partners

## Protecting Places of Worship – Government Consultation

I hope that this letter finds you well, and that you and your family and friends remain well in these difficult times.

As many of you may already be aware, earlier this month the Home Office launched a consultation on Protecting Places of Worship. According to the consultation document, its aim is to improve schemes that are currently in place to protect places of worship, and to provide the government with evidence on what more needs to be done to support faith groups, so they can worship free from fear or abuse. The full consultation document is available via the link below.

<https://www.gov.uk/government/consultations/protecting-places-of-worship-consultation>

The majority of questions within the document are about the individual worshipper's experiences and perceptions. Therefore, I encourage you to participate in this consultation directly.

I will also be providing a response myself and if there are specific points you would like me to raise, please let me and my team know by emailing [pfcc@essex.police.uk](mailto:pfcc@essex.police.uk)

Yours sincerely

A handwritten signature in black ink, appearing to read 'R. Hirst'.

Roger Hirst  
Police Fire and Crime Commissioner

This page is intentionally left blank

## EPPING FOREST DISTRICT COUNCIL

### Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

*This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in*

|                                  |
|----------------------------------|
| <b>Decision to be called-in:</b> |
| <b>Decision reference:</b>       |
| <b>Portfolio:</b>                |
| <b>Description of decision:</b>  |
| <b>Reason for call-in</b>        |

**Members requesting call-in**  
(3 members of the Overview and Scrutiny Committee or 5 other members)

| Members Name:                   | Signed: |
|---------------------------------|---------|
| <b>Lead member:</b>             |         |
|                                 |         |
|                                 |         |
|                                 |         |
|                                 |         |
| Office Use Only: Date Received: |         |

This page is intentionally left blank